

# Faculty Advising Institute – A Series



## **Inclusive Dates:**

Friday, February 13, 2009

Friday, February 20, 2009

Friday, February 27, 2009

Friday, March 6, 2009

1:00 PM – 5:00 PM each date

Located in ILC, room 313 (across from the Center for Teaching and Learning)

## **Outcomes:**

The Faculty Advising Institute supports development of advising competencies. The three main competencies are:

1. An understanding of basic concepts of advising (conceptual)
2. An ability to relate with students (relational)
3. A strong working knowledge of academic information and campus resources (informational)

## **Institute Content:**

1. Definition of academic advising (conceptual)
2. Overview of developmental and prescriptive advising concepts (conceptual)
3. Boise State University's Advising Philosophy (conceptual)
4. Advisor and student roles (conceptual)
5. Boise State student profile (informational)
6. The advising process (conceptual)
7. FERPA and ethics in advising (informational)
8. Using the Degree Progress Report and Core (informational)
9. University policy and procedure (information)
10. Making effective referrals – campus services (informational/relational)
11. Communication skills (relational)
12. Advising strategies for specific populations (relational)
13. Case study discussions (relational)

## **Stipend:**

Faculty completing all four sessions will receive a \$500 stipend.

## **Day One – Focus on Conceptual/Advising Foundations**

**Friday, February 13, 2009 (1:00 PM – 5:00 PM)**

1. Define Advising - What is Advising?
2. University Advising Philosophy, Goals and Outcomes
3. Roles/Responsibilities in Advising – A Shared Relationship
4. Boise State Student Profile and Retention at Boise State
5. The Role of Advising in Retention
6. Advising as Teaching
7. Developmental V. Prescriptive Advising
8. Academic and Career Advising – An Intentional Connection



**Day Two – Focus on Relational  
Friday, February 20, 2009 (1:00 PM – 5:00 PM)**

1. Advising Differing Student Populations
    - *Working with Students Experiencing Personal and Academic Difficulty*
    - *Adult Learners*
    - *Student Athletes*
    - *High Achievers*
    - *Underprepared Students*
  2. Advising in a Multi-Cultural World
    - *ESL/English Language Learners*
    - *Working with International Students*
    - *Cultural Influences*
- .....

**Day Three – Focus on Information, Policy, and Procedure (Developing Your Advising  
Toolbox)  
Friday, February 27, 2009 (1:00 PM – 5:00 PM)**

1. Advising Resource Guide
  2. Accessing Campus Resources/Policies
  3. Financial Aid
    - *Satisfactory Academic Progress Policy*
    - *SAP Alert*
    - *Facilitating a Financial Aid Appeal*
  4. Registrar's Office
    - *Bronco Web Self Service for Advising*
    - *Degree Progress Report*
    - *Transfer Issues*
    - *Academic Adjustments*
    - *University Appeals*
- .....

**Day Four – Focus on Ethics, Bias and Legal Issues in Advising  
Friday, March 6, 2009 (1:00 PM – 5:00 PM)**